



## ***PNLA BOARD REPORT***

OFFICER TITLE/COMMITTEE CHAIR: **PNLA Leads co-coordinators**

Reported By: **Mary DeWalt**

Date: **January 26, 2016**

### **Progress/Successes Since Last Meeting:**

Post-institute survey completed by Jan Zauha. 32 participants: 3-AB, 6-AK, 8-BC, 4-ID, 2-MT, 8-WA and 1-OR. 21 of 32 completed – 65% return rate. Attached. Even though it is our lowest return rate to date, the comments provide a great deal of food for thought on how to move forward. Continued in “other comments” section below.

Budget information is attached in a separate document. PNLA Treasurer also has budget data. Very little PNLA funding was used thanks to the IMLS grant and state/provincial support. Every state and province except BC supported mentor/facilitator travel - range: \$500-\$1,000.

I will share the final IMLS report when completed within next few weeks. This will include a financial form. Final report is due to IMLS in March, but I hope to finish in February.

### **New Issues:**

The time has come for me to step away from PNLA Leads. My tenure included ten years of coordination (5 of the 6 institutes) and implementation of two grants totaling approximately \$140,000. I leave the coordination in very capable hands, assuming Tim is interested in continuing. I will be happy to continue to work with the board, current mentor/facilitator group, and John and Becky to chart a course for the future. But once that has been developed, I would like to serve only as “institutional memory” and leave the main institute roles to others. I enjoy putting together annual conference presentations on leadership subjects, promoting PNLA Leads, and hope to continue to champion leadership in that capacity.

### **Board Action Requested:**

The fact that we need to pay sales tax on our facilities is an issue, those are precious funds that could be used elsewhere. PNLA should seriously consider obtaining a non-profit status. The current treasurer of the Community Library Network in Hayden, ID knows how to apply and offered his help to PNLA but will not be available too much longer. Contact Larry Almeida: [larrya@communitylibrary.net](mailto:larrya@communitylibrary.net).

### **Other Comments:**

2015 was the final IMLS grant year - four institutes were supported by IMLS. I remain concerned about cost. Cost to continue the institute as we have to date would be approximately \$54,000.

The main costs are Schreiber and Shannon and facility for five nights. Other costs include transportation for mentors/coordinator, supplies and printing workbooks. If we do not find a way to either cut costs or receive corporate or other support, even with solid PNLA and state/provincial association support (cannot count on this), the registration fee for future participants will need to be \$1,400. In the one non-grant year I coordinated when the registration was \$1,000 it was challenging to get applicants. Perhaps marketing the quality and value would help, but for many libraries in our region it will be difficult to support that.

The 2015 mentor/facilitator group reviewed participant surveys and met to debrief. Consensus was the mentor/facilitator concept did not work as well as we had hoped. It was very difficult to effectively serve both roles – although survey comments indicated there was success by some. Facilitators, ideally John and Becky, but could be others, who are not also mentors are necessary. The group determined while much of the curriculum was well received there were some areas where content or process could definitely be modified for future institutes. Next steps include talking with J&B about content or process modification. This could include discussion of potential ramifications of radical change. For example, an option could be to reduce length to three or four nights to save costs and modify content to meet shorter period. Research on other current leadership institutes is also underway to see what other methods or institute designs exist that we may want to consider. 2015 mentor, Moe McGee, has offered to help with fundraising.

*\*Please attach your completed report and email it to PNLA secretary.*